safeguarding children in Stockport

STOCKPORT GRAMMAR SCHOOL

SAFEGUARDING POLICY
APPENDIX 2 – NOTE OF CONCERN

Name of child Current % attendance	Class/group	Date: Time:

Issue: Please record the details of the incident/issue you are concerned about. Include verbatim comments where possible. Please keep the account very factual. If you are reporting a potential incident of physical abuse remember to include a 'record of marks observed on a child'. Please use the "Skin Map" – Appendix 3.

Signed: …….

(Please continue on the back if necessary)

How did you become aware of the issue? please circle observation disclosure

Reported to: (Designated Safeguarding Lead)	Date and time report completed:

Outcome: Please include the outcome of discussions with parents/carers where this is appropriate

Further action; please circle below

No further action continue to monitor complete EHA convene TAC refer to social care/police

Signed:	Date: Time: